

Minutes approved on 9/17/12  
Charles Klueber

## CAPITAL PLANNING COMMITTEE MEETING MINUTES 08/24/2012

Meeting called to order by Chairman Giberti @ 09:03 A.M.

Members Present: J. Giberti, C. Klueber, F. Heath, S. Slavin, D. Sullivan, B. Kudish

Guests Present: D. Walton, E. Begley, M. Leopold, A. Slavin

Chair Giberti welcomed our newest member, S. Slavin, to our Committee.

C. Klueber distributed copies of our last meeting (08/10/12) minutes to members. F. Heath suggested a couple of changes to minutes. Motion by F. Heath to approve minutes, with amendments. 2nd. J. Giberti VOTE: 4-0-2

Committee members reviewed the "updated" Five Year Capital Plan. J. Giberti explained the areas of the Plan that he had updated. C. Klueber asked if committee members could receive copies of the completed "Capital Request Forms" provided by each Dept. Head. J. Giberti to provide members w/copies.

Committee then discussed the status of the Town Hall Roof project and its litigation. B. Kudish to follow up.

Committee discussed the "repair" to the High School Gym's roof. Cost is estimated at \$110,000.00 (Down from 120,000.00)

Committee discussed EMS requests. New Ambulances, next three yrs. Also replacement of Cardiac Monitor/Defibrillators. (4) @ cost of \$140,000.00. Explained that David was awaiting word on a possible grant.

Committee then discussed Municipal Maintenance capital requests and noted that the costs have escalated considerably.

C. Klueber suggested that Committee members have their assignments to Dept's and that they meet with each Department Head to review requests, look at equipment being replaced and then report back to the Committee. ( Will need copies of Dept. request forms)

J. Giberti asked about the updated status of the Town Hall Virtualization project. Members discussed many problems with the project.

The Committee then discussed the "proposed" Warrant Article for Capital purchases. D. Sullivan asked that the \$25,000.00 designated for the I.T. Dept. be removed, for now. C. Klueber suggested using that \$25,000.00 for A.E.D. replacements instead. The Committee discussed this idea. Motion by C. Klueber to suggest to the Town Administrator that he use the \$25,000.00 designated for I.T. Dept, in the Capital Planning Warrant Article, to purchase replacement A.E.D.s for the Police Dept. instead. 2 nd. F. Heath VOTE: 6-0-0

Committee then discussed School Bus replacement. J. Giberti noted that Warrant Article allowed \$65,000.00 for the purchase of one(1) used bus.

Committee then had a general discussion on other "possible" options for the spending of Capital Items. (\$\$) Discussed the status of legislation on "Meal Tax 7.5%" revenue, for capital purchase items. A. Slavin noted that the "Bill" was being worked on at the State House.

Committee discussed removing the "Security Camera's", for the Library, from the Capital Warrant Article and reassigning \$\$ for improvements to the Town Hall security system instead. It was agreed that that would be a better use of those limited dollars.

Motion by S. Slavin that we recommend, to the Town Administrator, \$215,000.00 for Town Buildings, as written in Warrant Article. 2nd. C.Klueber VOTE: 6-0-0

Motion by F.Heath to present an Article to Town Meeting to authorize the transfer of \$75,000.00 from the FY-13 Stabilization Fund Appropriation for use on Capital Expenditures. 2nd. C.Klueber VOTE: 6-0-0

Next meeting scheduled for 09-07-2012 @09:00 A.M.

Motion to adjourn by C.Klueber @ 10:31 A.M. 2nd. S.Slavin VOTE: 6-0-0

